Goddard Park

Community Primary School & Daycare Centre

Head of School: Jo Harding

Everybody learns, everybody cares

Office use only.		
Date application received	**Date:**	**Room allocated:** **Turtle Doves/Kingfishers/Sparrows/ Woodpeckers/Robins/Tadpoles**
Birth certificate ID		
Acknowledgement sent	**Date:**	
Acceptance sent	**Date:**	**Sessions Allocated: (Paid/Funded 15/30hours)**
Funding eligibility Code Checked on Portal	**Date:**	
Home Visit	**Date:**	**Time:**

Application Form for Daycare Centre and Nursery (Tadpoles)

Child's Details

Child's Forename		**Child's Surname**	
Child's Date of Birth		**Gender**	**Male** ☐ **Female** ☐
Child's Home Address	**Post Code:**		**Home Language**
			Ethnicity

Parent/Carer Details

Parent/Carer (1) **(Please Circle) Mr Mrs Miss Ms Other:**		**Parent/Carer (2)** **(Please Circle) Mr Mrs Miss Ms Other:**	
First Name		**First Name**	
Surname		**Surname**	
Mother/ Father/Other		**Mother/ Father/Other**	
Mobile/Home Tel no.		**Mobile/Home Tel no.**	
E-mail address		**E-mail address**	

Welcombe Avenue, Swindon, SN3 2QN, Tel: 01793 342342
head@goddardpark.co.uk, www.goddardpark.co.uk

Company Number 7351053

Goddard Park Community Primary School is supported by Tiger Plant Hire

Preferred start date:

Attendance: (Please circle) 38 weeks Term time only or All Year Round

Sessions/Times required

Daycare Centre (Open all year round)
Opening times 8.00am to 6.00pm
From age 3 months to 4 years
Funded 15/30 hours or Fee paying hours
Session times AM: 8.00am to 1.00pm
Session times PM: 1.00pm to 6.00pm
For ***flexible funded/paid hours*** please speak to the Daycare Admin Team.

Please indicate below sessions/times required

Monday	AM		PM	
Tuesday	AM		PM	
Wednesday	AM		PM	
Thursday	AM		PM	
Friday	AM		PM	

Meals: Lunch and Tea supplement charge will apply to these sessions.
Please refer to the price list on our website.

School Nursery-Tadpoles (Term time only)
Funded only sessions 15/30hours
For age 3 to 4 year olds
Monday to Friday
(Please tick box)

(15 hours Funding) ☐
AM: – 8.30am to 11.30am

(30 hours funding) ☐
Full day:- 8.30pm to 3.00pm Monday to Thursday and Friday 8.30am to 1.30pm

Meals: Lunch supplement charge will apply to the full day sessions.
Please refer to the price list on our website.

Is your child currently attending another Nursery/Daycare setting: Yes/No
If so please provide Settings name, notice period required and last date attending.

If your child has a sibling(s) attending our provision, please provide their name(s) here:

<u>Please provide your childs Birth Certificate on return of this application.</u>

Office use only.

Child's Full name as recorded on the birth certificate: _____

Child's date of birth recorded on the Birth Certificate: _____
Name(s) of parents on Birth certificate:

Mother: _____ **Father:** _____

Any changes to Parental Responsibility since issue of birth certificate: Yes/No
If Yes, evidence seen: Yes/No/N/A

Further comments/Notes

Admin Officer Signature: _____ Date:_____

Special Family Circumstances

Is your child currently Looked After, previously Looked After or subject to a Residence or Special Guardianship Order (SGO)?	**Yes/No** **If Yes,** please provide the details and a copy of any relevant order.
Are there any professionals working with your child? For example: Social Services, A Team Around the Child (TAC) Early Help Conversation and Review, Family Support Hub.	**Yes/No** **If Yes,** please provide the following: Professional Name: Contact Number:
Has your child previously been, or is currently, in the care of foster parents?	**Yes/No**
Is your child subject to a Child Protection Plan (CPP)?	**Yes/No** **If Yes,** please provide the following: Professional Name: Contact Number:
Does your child have any additional needs or Special Educational Needs and Disability (SEND)? If so, please give details below:	**Yes/No** **If Yes,** please provide the following: Professional Name: Contact Number:

	Name	**Date of Birth**	**National Insurance Number Or NASS number if you are an Asylum Seeker/Refugee**
Parent/Carer 1			
Parent/Carer 2			

Please sign to confirm you give consent for your details to be passed to Swindon Borough Council to check your child's eligibility for Early Years funding and EYPP (Early Years Pupil Premium), using your National Insurance Number.
Eligibilty will be rechecked annually using the information provided or if you notify us of any change to your family circumstances.
GDPR and Privacy Notice for Goddard Park Daycare Centre and for Swindon Borough Council can be found on our website.

Parent/Carer Signature:	**Print name:**	**Date:**

Please note that we can not guarantee the sessions you have requested. Places will be allocated according to our session availability and admissions policy attached.
Please complete this form and return to the Daycare Admin Office. Thank you.
Reviewed September 2026.